Bronchoscopy Procedural Safety Checklist

**Briefing**
Before sedation

- When all team members are present, anyone can initiate the checklist:
  - Entire team confirms
    - Correct patient name (identifier).
    - Pre-procedure orders completed and signed.
    - ASA level determined.
    - Informed Consent obtained (within 1 month) and adult escort arranged?
    - Is patient on Special Precautions? (Airborne / Droplet / Contact / Other).
    - Correct procedure, site, and signed orders.
    - NPO Status of patient.
    - Patient’s MAR and anticoagulant record (48 hrs) present, reviewed, and documented by RN and Physician.
    - Does the patient have a known allergy?
    - Patient taking any anticoagulants or antiplatelet agents?
    - Is essential imaging available?
    - Is all necessary equipment available, working, and sterile?
    - What specimens will be collected?
    - Intravenous access established?
    - Are there any patient-specific concerns prior to the procedure?
    - Has final lab work and test results checked?

- Does anyone have any questions?

**Time Out**
Before procedure starts

- Confirm all team members have introduced themselves by name and role.
- Confirm the patient’s name, procedure, and specimens to be collected for procedure.

- Does anyone have any questions?

**Debriefing**
Before physician leaves area

- Have post procedure orders been written?
- Has report been dictated and/or notated in patient chart?
- Has specimen labeling been confirmed? (read specimen labels aloud, including patient name).
- Should patient be on Special Precautions? (Airborne / Droplet / Contact / Other).
- Does patient require a chest x-ray post procedure?
- Do any equipment problems need to be addressed?
- Confirm the post-procedure destination.
- What are the key concerns for recovery and management of this patient?
- Does any event need to be reported? (SLS report).
- Who will communicate handover to ward or daybed?

- Does anyone have any questions?

Adapted from the WHO Surgical Safety Checklist, © World Health Organization, 2008